



<b>JOB TITLE:</b>	MTA Capability Officer (Marauding Terrorist Attack)
<b>SALARY GRADE:</b>	SMB
<b>TEAM:</b>	National Resilience
<b>HOURS OF WORK:</b>	42
<b>DIRECTLY RESPONSIBLE TO:</b>	MTA Capability Advisor (Group Manager)

<b>LEADERSHIP BEHAVIOUR LEVEL:</b>	Leading the Function
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<b>MAIN JOB PURPOSE</b>
<p>The main purpose of the role is to support delivery of the agreement between the National Resilience Lead Authority and Home Office to assure, maintain and co-ordinate national assets for MTA specialist response; to provide operational cover for National Resilience as directed and in accordance with the Lead Authority rota system; and to operate in support of the National Co-ordination Advisory Framework (NCAF).</p> <p>As lead employer for National Resilience, the post holder will be committed to, encourage and promote the values of MFRS, the National Core Code of Ethics for Fire &amp; Rescue Services, and act in accordance with our Ground Rules.</p>

<b>KEY AREAS OF RESPONSIBILITY</b>
<ul style="list-style-type: none"> <li>• Manage the successful delivery of objectives agreed between Home Office and the Lead Authority.</li> <li>• Support any National Resilience (NR) response to operational incidents as required in accordance with NCAF.</li> <li>• Attend operational incidents in support of NCAF as directed and in accordance with the National Resilience duty rota.</li> <li>• Liaise with the Lead Government department (Home Office) and other relevant stakeholders for MTA capability.</li> <li>• Actively contribute to the MTA Business Plan to achieve identified key deliverables.</li> <li>• Co-ordinate, deliver and report on any agreed assurance process for national MTA assets (including associated travel and frequent overnight requirements).</li> <li>• Co-ordinate, deliver and report on the National Resilience MTA exercise program (including associated travel and frequent overnight requirements).</li> <li>• Identify and develop information and communication requirements with all stakeholders. Select, implement and monitor information management and communication systems in order to effectively support NR MTA objectives.</li> <li>• Forecast, monitor and report on, when required, the MTA Specialist Training requirements.</li> <li>• Promote awareness of the national capability for MTA to relevant stakeholders</li> <li>• To provide support to any NILO's and MTA National Resilience users (NUG) group as directed.</li> </ul>

- Support the governance of National Resilience by attending MTA and Counter Terrorism (CT) meetings or other meetings as directed.
- Support any regional and national exercises that involve MTA assets as required.
- Support to national user/sub-groups and any task and finish workgroups as directed by the MTA Capability Adviser, including the MTA/CT/NILO national groups.
- Represent the interests of NFCC National Resilience and specifically that of MTA capability, by attending meetings, seminars and conferences as directed.
- Manage and review allocated workload and feedback on performance through regular one to one meeting's with the MTA Capability Adviser and through the Personal Development Review process.

## VALUES, BEHAVIOURS AND CODE OF ETHICS

As detailed in the Authority's CRMP, the Leadership Message clearly states our Values.

### We serve with **Courage**

- By never settling for the status quo
- By being decisive and calm under pressure
- By having determination to see things through
- By being prepared to fail
- By celebrating diversity and being open to new opportunities and challenges
- By setting high standards and not being embarrassed for doing so
- By challenging ourselves to be better

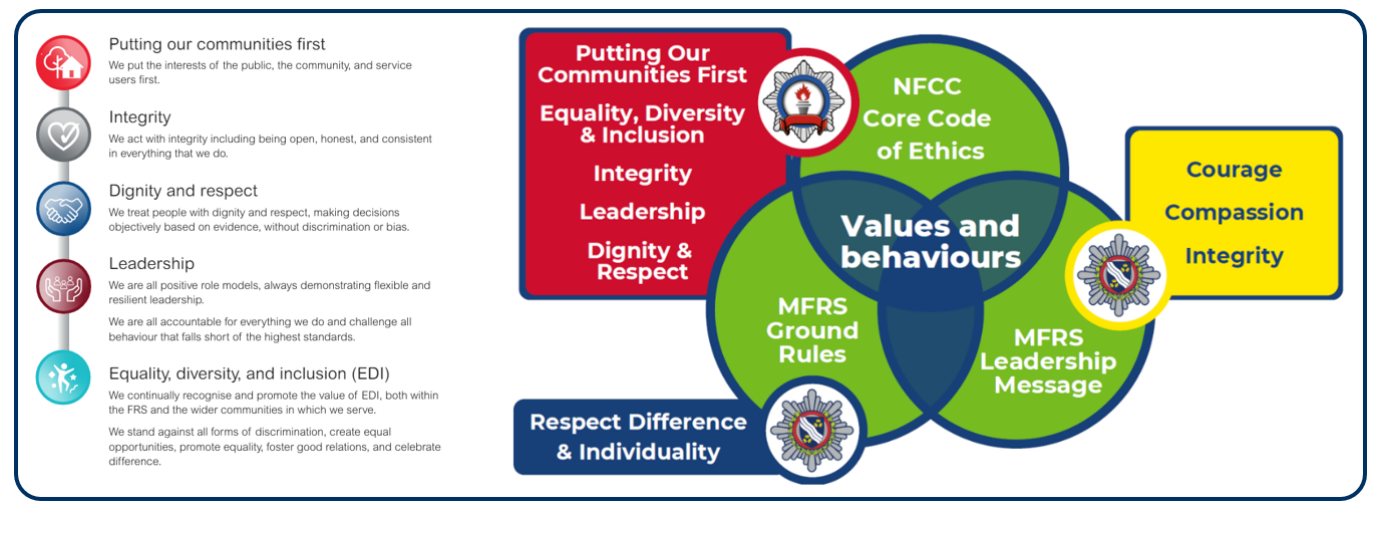
### We serve with **Integrity**

- By doing the right thing even when it is hard or no one is looking
- By leading by example
- By standing up for what matters
- By being open, honest and fair
- By making decisions based on facts
- By explaining the why
- By being consistent
- By always doing what we say we are going to do

### We serve with **Compassion**

- By acting with empathy and kindness
- By actively listening - hearing what is being said
- By going the extra mile to help
- By looking after and supporting each other, noticing what is going on for people
- By recognising each other's contribution
- By creating a sense of belonging
- By embracing and understanding difference

The National Core Code of Ethics for Fire & Rescue Services sets out five Key Principles, which provide a basis for promoting good behaviour and challenging inappropriate behaviour. The code is complemented by MFRA's Ground Rules, which outlines how we welcome difference and individuality, create a sense of belonging in the most inclusive way and provide some key, simple rules surrounding how we act.



## LEADERSHIP BEHAVIOURS

### LEADING THE FUNCTION

<b>Personal Impact</b>	Set standards of behaviour in line with Service values and behaviours.	Role model and mentor others in how they communicate and engage to encourage inclusion.	Provide a visible presence and recognise the contribution of others.
<b>Outstanding Leadership</b>	Work internally and externally to set clear work and objectives, actively monitoring the performance of the team and giving positive developmental feedback.	Accountable for the output of my teams and devolve responsibility for work to the appropriate level.	Nurture future talent and proactively plan for succession. I look for opportunities to coach, mentor and support people outside of my teams.
<b>Service Delivery</b>	Take a business-like broad approach that considers how to achieve better outcomes for communities.	Monitor the quality-of-service delivery and share information so that people know how well we are performing and plan accordingly	Seek out opportunities to work collaboratively across teams and functions to improve service delivery.
<b>Org. Effectiveness</b>	Aware of wider organisational and political priorities and how my function contributes more widely.	Actively seek to understand the nature of risk in various projects and act to mitigate those risks or report them.	Apply latest business processes & not settle for the status quo.

Date job profile prepared / revised:

S. Fielding

# MERSEYSIDE FIRE & RESCUE SERVICE

## PERSON SPECIFICATION



<b>Job Title:</b>	MTA Capability Officer	<b>Team:</b>	National Resilience
<b>Salary:</b>	SMB		

	<b>QUALIFICATIONS &amp; TRAINING</b>	<b>ESSENTIAL/DESIRABLE</b>	<b>ASSESSED BY</b>
	Successful completion of a recognised Incident Command Course	Essential	A, I
	NILO qualification	Desirable	A, I
	Recognised Health & Safety qualification – minimum NEBOSH General Certificate or equivalent	Desirable	A, I
	Recognised Quality Management auditor qualification	Desirable	A, I
	<b>KNOWLEDGE &amp; EXPERIENCE</b>	<b>ESSENTIAL/DESIRABLE</b>	<b>ASSESSED BY</b>
	Experience of working in a Fire and Rescue Service environment to resolve operational incidents	Essential	A, I
	Experience of NR assets & procedures with a particular focus on the MTA Capability	Essential	A, I
	Production and presentation of information including reports to managers and stakeholders	Essential	A, I
	Evidence of an area of responsibility within a project	Essential	A, I
	Evidence of supporting quality management systems development and / or implementation	Essential	A, I
	Experience of planning, chairing and recording meetings	Essential	A, I
	Knowledge of MTA Concept of Operations	Essential	A, I
	Experience in analysing data utilising ICT software	Desirable	A, I
	Experience of working in a multi-agency environment	Desirable	A, I
	Knowledge and awareness of MTA and Counter Terrorism	Desirable	A, I
	<b>SKILLS &amp; ABILITIES</b>	<b>ESSENTIAL/DESIRABLE</b>	<b>ASSESSED BY</b>
	Able to communicate effectively with a wide range of people	Essential	A, I
	Able to operate in new areas of work with limited support	Essential	A, I
	Flexible and adaptable to accommodate changing priorities	Essential	A, I
	Able to provide information to support decision making	Essential	A, I
	Able to develop and implement organisational strategy	Essential	A, I
	Able to plan effective use of resources	Desirable	A, I
	Can demonstrate credibility when it comes to influencing stakeholders		
	<b>WORK RELATED CIRCUMSTANCES</b>	<b>ESSENTIAL/DESIRABLE</b>	<b>ASSESSED BY</b>
	A commitment to model our values and behaviours; promoting a culture which embraces collaboration, inclusivity, high performance and wellbeing, striving to make a real difference to the communities we serve.	Essential	A, I
	Willing to undergo an SC Personal Security Standard check	Essential	A
	Able to work flexibly at various locations across the country including overnight when required	Essential	A

	Access to own vehicle for work use and able to participate in the National Resilience On Call Rota (hold a full UK and valid driving licence)	Essential	A
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<b>A</b>	Application	<b>I</b>	Interview	<b>PD</b>	Produce Documentation
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